

Maspenock Rod and Gun Club, Inc.

Bylaws

Range Safety & Standing Rules



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Article 1: Name and Purpose

- 1.1** The name of this corporation shall be the Maspenock Rod and Gun Club, Incorporated. It is organized as a corporation under authority of Chapter 180 of the General Laws of the Commonwealth of Massachusetts for the purpose of promoting legitimate sport with Rod and Gun.
- 1.2** All paragraphs in bylaw articles shall be numbered, Example 1.1.

Article 2: Membership

- 2.1** Applications for membership will be accepted upon written recommendation of two members in good standing. Applicant must be 18 years or older. Applicant must hold any of the following:
- 2.1.1** Massachusetts F.I.D. card
 - 2.1.2** Massachusetts hunting or fishing license
 - 2.1.3** Massachusetts pistol permit
- 2.2** Application will be presented at a regular monthly meeting only when the applicant is present. Applicants for membership and a sponsor must be present at both the initial meeting when the application is submitted and at the meeting when the application is voted upon. The Board of Directors may waive this requirement.
- 2.3** All new members will be required to work on three (3) details during their first year of membership:
- 2.3.1** Cleaning or repairing club grounds or facilities
 - 2.3.2** Working at a club function
 - 2.3.3** Any other activity deemed acceptable by the Board of Directors
- 2.4** A new member list will be posted openly on the club premises with committee preference.
- 2.5** New members will be required to sign a waiver as determined by the body.
- 2.6** To qualify for life membership the member must have reached the age of sixty-two (62) years and completed twenty (20) years membership in the club. (02/1996)
- 2.7** A member's spouse may join upon submitting an application with dues in accordance with Article 15.2 and appearing before the membership at a regular monthly meeting. Spouse's membership shall expire upon the termination of the regular membership. (02/2002) and (10/2007)

- 2.8** Application must have the following text above the executed signature line and be in BOLD print: I hereby certify that I have never been convicted of a felony or a violent crime as defined by Massachusetts law or of a violation of any law regulating firearms or ammunition or the use, possession or sale of controlled substances (drugs). I am not subject to any domestic restraining order.
- 2.9** All new members will be considered to be on probation for a period of one year from the date of acceptance into the membership. If a new member fails to meet the requirements of Article 2.3, the new member will be denied the renewal of his membership unless the application fee is once more paid. On the date that the second application fee is paid, the probation period will start again, with the member again being considered a new member with respect to Article 2.3. This process will repeat yearly until the requirements of Article 2.3 are met. The Board of Directors shall have authority to waive this last requirement upon presentation of convincing reason.

Article 3: Meetings

- 3.1** There shall be an Annual Meeting held on the Last Monday in each January for the election of members to the Board of Directors, Officers and transaction of any other business. The names of new officers and members of the Board of Directors shall be sent to the Secretary of State Office in accordance with Chapter 180, Section 26A of the Massachusetts General Laws.
- 3.2** At the monthly meeting in November, an election committee consisting of the Vice President (President as an alternate) and two members of the floor not running for an elected position is formed. The election committee prepares the election ballots using nominations from the floor at the November and December meetings. After presentation of the nominees to the floor at the January meeting, the committee distributes ballots, collects ballots, independently tallies and verifies the voting results. The election is deemed closed and final after the committee reports the election results to the Secretary and voting membership present.
- 3.3** Regular meetings shall be held on the Last Monday in each and every month. Special meetings of the club may be held at the call of the President. At any meeting of the club, annual, regular, or special, 25 members shall constitute a quorum sufficient to enable the transaction of business.

Article 4: Officers

- 4.1** The officers of the Corporation shall consist of a President, a Vice-President, a Secretary, a Financial Secretary, a Treasurer, and a Safety Officer.
- 4.2** The Recording Secretary and Financial Secretary shall be elected by the club membership at the annual meeting in January, nominations to be opened at the November meeting.

4.3 The Safety Officer shall be appointed by the Board of Directors (BOD), subject to approval of the membership, at the annual meeting in January.

4.4 The President, Vice-President, and Treasurer shall be appointed by the Board of Directors, subject to approval of the membership, at the Annual meeting in January.

4.5 The Directors shall hold no other office in the Club, with the exception of the President and the Safety Officer.

Article 5: President

5.1 The President shall be the executive head of the Corporation and shall preside at all meetings of the club.

Article 6: Vice-President

6.1 In the absence or inability of the President, the Vice-President shall have, and exercise all the powers and perform the duties of the President.

Article 7: Treasurer

7.1 The required qualifications for the Treasurer will be that he/she is "computer literate" as all financial documents are in electronic form AND that he/she is comfortable with basic accounting practices. The Treasurer need not have an accounting background, but must demonstrate to the Board of Directors that he/she is capable of executing fundamental business practices. The Treasurer will keep the financial records in QuickBooks or other equivalent electronic bookkeeping software. (10/2010)

7.2 The Treasurer shall collect all moneys from the Financial Secretary of the Corporation, and in general receive and hold all the funds and disburse them in accordance with the orders of the club. All funds shall be held in the name of the Corporation and deposited to its credit in a financial institution located in the Commonwealth of Massachusetts, and shall be disbursed by check or electronic means. The Treasurer shall keep careful account, and his account shall be subject to examination by the Auditing Committee. The Treasurer shall keep and have charge of the accounts and the papers of the Corporation. The Treasurer shall, when it is required, certify that the execution of any document is the free act and deed of the Corporation. (10/2006) The Treasurer shall present the financial status of the Corporation at the monthly meeting and follow the guidelines set forth in the MRG Treasurer Responsibilities document established in October 2010.

Article 8: Safety Officer (2/2005)

8.1 The Safety Officer shall, subject to the direction and control of the Board of Directors, oversee the proper maintenance and operation of the Club's indoor and outdoor ranges and the posting of the Club's Range Safety Rules, as specified in **Appendix A**. The Safety Officer may appoint, solely at his/her discretion, assistant range officers to assist in these efforts.

Article 9: Board of Directors

9.1 The Board of Directors shall be elected at the Annual meeting in January, nominations to be opened at the November meeting.

9.2 The Board of Directors shall be required to see that the Treasurer is bonded in a proper amount for the protection of the corporate property. They shall cause the books of the Treasurer to be audited in December of each year, and at such other times as they deem necessary and shall report the results to the members at a meeting. They shall, subject to the vote of the members of the Club, direct the officers in the management of the affairs of the Corporation.

9.3 Club Officers may attend Board meetings. (02/2003)

9.4 Club Officers shall not be present at that part of the Board meeting when the Board is discussing or nominating any office, officer or member of the club.
(02/2003)

Article 10: Secretary

10.1 The Secretary shall be sworn to the faithful performance of his duties, shall give notice of all meetings, shall attend to any correspondence of the corporation, and shall perform such duties as would normally be classed as secretarial duties of the corporation.

10.2 The Secretary shall provide notice of election of officers before the date of the December meeting.

Article 11: Financial Secretary

11.1 The Financial Secretary shall collect dues and other moneys pertaining to the club and turn them over to the Treasurer at a regular meeting, taking the Treasurers receipt therefore.

Article 12: Vacancies

12.1 Vacancies arising in any office during the year shall be filled by the Board of Directors, subject to the vote of the members at the next meeting.

Article 13: Committees

13.1 The President, at the regular monthly meeting following appointment to office by the Board of Directors, shall appoint a chairperson from the members of the Club to each of the committees named in Article 13: and serve for 12 consecutive months.

- 13.1.1** Fish and Game
- 13.1.2** Trap
- 13.1.3** Rifle Range
- 13.1.4** Archery
- 13.1.5** Pistol
- 13.1.6** Building and Grounds
- 13.1.7** County League Delegates
- 13.1.8** Kitchen and Entertainment
- 13.1.9** Any other approved committees

Article 14: Duties of the Committees

14.1 The Fish and Game committee shall receive, distribute and feed all fish and make application for same. The chairman of the Fish and Game committee shall notify the other members upon the arrival of said fish. Records of distribution of the fish shall be filed with the Secretary.

14.2 Duties of any officer of the club or any committee not defined by these Bylaws shall be interpreted by the Board of Directors.

Article 15: Dues

15.1 The annual dues shall be paid in advance. The collection period will be between October 1 and December 31. Each member will be notified by mail during the month of September that dues must be received by December 31.

- 15.1.1** Life members, as defined in Article 2.6, are not required to pay annual dues.
- 15.1.2** Any member in arrears after January 1 but before January 31st will be assessed a late fee of \$50, which is payable with their renewal membership dues.
- 15.1.3** Any member in arrears after February 1 will be automatically dropped from membership. Membership renewal is no longer an option and the former member will be required to re-apply as a new member according to the bylaws set forth in Article 2: At the discretion of the Board of Directors the initiation fee may be waived for reinstatement.

15.2 The annual membership dues will follow a schedule that increases every three years based on an annual 3.5% inflation rate. The dues are calculated but not limited to, the formula "New Dues = 1.1087 * Old Dues", where the new dues is then rounded to the nearest \$5. The dues schedule up to calendar year 2050 is listed in the table below. The new member application fee will equal the annual dues for the calendar year in which the application is submitted. (10/2006)

Year	Member Dues	Spouse Dues
2004	\$75	\$20
2008	\$100	\$25
2011	\$110	\$30
2014	\$120	\$35
2017	\$135	\$40
2020	\$150	\$45
2023	\$165	\$50
2026	\$185	\$55
2029	\$205	\$60
2032	\$225	\$65
2035	\$250	\$70
2038	\$275	\$80
2041	\$305	\$90
2044	\$340	\$100
2047	\$375	\$110
2050	\$415	\$120

15.3 All members in good standing and not covered under the provisions of Articles 2.3 and 2.9 are eligible for credits to be applied to the next year's dues. Credits earned are in recognition for contributions to the club by working details during the year. After the completion of each 4 hours of service the member is eligible for \$10 credit up to a maximum of \$40 per calendar year or up to the cost of annual membership. It is the member's responsibility to get validation of time worked from committee chairmen or club officer signatures, on the back of his membership card, indicating completion of service. The membership card shall be submitted with dues payment. Committee chairmen or club officers are responsible for verifying time worked. Life members are exempt from this rule. The Board of Directors has discretion over this rule. (04/2007)

15.4 A voluntary life membership buy-out option exists for members who have been members for 4 years and whose life membership application has been accepted by the general membership. The purpose of the buy-out option is to provide an additional revenue stream for the club in the form of a lump sum principal that can be invested and generate income for the good of the club. The criteria are that the member can purchase a life membership according to the requirements in Article 2.6. The buy-out model is based on the dues schedule presented in Article 15.2 and in conjunction with an annualized 2% discount on

the dues. As an example, the buy-out table for 2008 is shown below (note that the buy-out table changes each year).

$P = F (1 + i)^{(n)}$ Inflation Rate 3.50% Discount 2.00% Inflation Rate and Discount [i] 5.50%					
Year	Buy-Out Years [n]	Member Dues [F]	Member Buy Out With Discount [P]	Spouse Dues [F]	Member & Spouse Buy Out With Discount [P]
2008	1	\$100	\$95	\$25	\$118
2009	2	\$100	\$185	\$25	\$231
2010	3	\$100	\$270	\$25	\$337
2011	4	\$110	\$359	\$30	\$450
2012	5	\$110	\$443	\$30	\$557
2013	6	\$110	\$523	\$30	\$659
2014	7	\$120	\$605	\$35	\$765
2015	8	\$120	\$683	\$35	\$866
2016	9	\$120	\$757	\$35	\$962
2017	10	\$135	\$836	\$40	\$1,065
2018	11	\$135	\$911	\$40	\$1,162
2019	12	\$135	\$982	\$40	\$1,254
2020	13	\$150	\$1,057	\$45	\$1,351
2021	14	\$150	\$1,128	\$45	\$1,443
2022	15	\$150	\$1,195	\$45	\$1,531
2023	16	\$165	\$1,265	\$50	\$1,622
2024	17	\$165	\$1,332	\$50	\$1,708
2025	18	\$165	\$1,395	\$50	\$1,790
2026	19	\$185	\$1,461	\$55	\$1,877
2027	20	\$185	\$1,525	\$55	\$1,959
2028	21	\$185	\$1,585	\$55	\$2,037
2029	22	\$205	\$1,648	\$60	\$2,119
2030	23	\$205	\$1,708	\$60	\$2,196
2031	24	\$205	\$1,765	\$60	\$2,270
2032	25	\$225	\$1,824	\$65	\$2,346
2033	26	\$225	\$1,880	\$65	\$2,418
2034	27	\$225	\$1,933	\$65	\$2,486
2035	28	\$250	\$1,988	\$70	\$2,558
2036	29	\$250	\$2,041	\$70	\$2,625
2037	30	\$250	\$2,091	\$70	\$2,689

The lump sum can be paid to the financial secretary all at once or over a two-year period. The principal is invested by the treasurer upon approval by the Board of Directors and an annual report on the investment performance shall be presented to the membership at the January meeting of each calendar year. The principal and interest shall remain in the investment portfolio unless there comes a point in time where the Board of Directors determines that the funds are needed to meet the financial obligations of the club. Participation in the life membership buy-out option does not exclude the member from abiding by the terms and conditions set forth in these bylaws. The life membership buy-out option does not entitled the member to a buy-back opportunity under any circumstances, either voluntary (i.e. relocation) or involuntary (i.e. death).

Article 16: Bylaw Changes

16.1 All proposed changes or additions to the existing Bylaws of the Club shall be voted upon at the regular meetings held in April and October.

16.2 All such proposed changes or additions must be submitted in writing to the Directors on or before the Directors meeting immediately preceding the regular March or September meeting.

16.3 The secretary shall notify all members by Club magazine and U.S Mail that proposed Bylaw change(s) will be discussed and voted on at the regular April or October meeting.

16.4 Membership attendance of no less than 10% of the general membership shall constitute a quorum sufficient to vote on a Bylaw change.

16.5 The proposed Bylaw change can only be carried by a 2/3 vote of the members present at the regular April and October meeting.

16.6 Any changes to the Bylaws must be in compliance with Chapter 180 of the Massachusetts General Laws under which the Club is incorporated.

16.7 Only one subject will be discussed in each Bylaw change or addition submitted. (02/2003)

16.8 Copies of the existing Bylaws shall be made available for members prior to and on the night of the April and October meetings. (02/2005)

Article 17: Rules of Procedure

17.1 Rules of procedure at meetings of the Club, if of parliamentary nature, shall be subject to the rules set out in Robert's Rules of Order.

Article 18: Use of the Club facilities by non-members

18.1 Club facilities will be available to the immediate family of a Club member in good standing provided that such family is accompanied by said member and is subject to any and all Standing Rules, as specified in **Appendix B**, which govern the use of the facility. Immediate family is defined as spouse, children, and grandchildren.

18.2 Any non-member that visits the club shall be considered a guest for a day and shall record their name, address, and sponsoring member in a guest book at the bar. The behavior of the guest shall be governed by any and all Range Safety and Standing Rules and be supervised by the accompanying sponsoring member.

18.3 Guest passes for non club sponsored events shall be limited to three (3) per year.

18.4 Non club members attending Club sponsored events, i.e. trap, pistol, rifle clinics, or 3D archery shoots, shall not be required to register as a guest but will be subject to any and all Range Safety and Standing Rules.

Article 19: Automatic Weapons

19.1 The use of automatic weapons (any weapon capable of discharging more than one round per trigger pull) is banned from club grounds.

Article 20: Alcoholic Beverages and Illegal Substances

20.1 Alcoholic beverages and illegal substances are prohibited from all shooting ranges and hunting sites.

20.2 No member or guest is to engage in the handling of any uncased or loaded firearms (rifle, pistol or shotgun) and/or bow on Club property, whether on or off of any shooting range, after having consumed any amount of alcoholic beverage or under the influence of any illegal substance.

Article 21: Termination of Membership

21.1 The Board of Directors shall be notified in writing, of any member who is in alleged violation of any of the club's rules and regulations. This written notification shall be signed by the member or members citing the alleged violation.

21.2 The Board of Directors shall notify, by registered mail, the member who is in alleged violation that he has been cited and faces expulsion from the Club and loss of his membership. A copy of the written and signed allegation shall accompany said notification.

21.3 The member in alleged violation shall appear before the club membership within the next two (2) regular monthly meetings to respond to the allegations.

21.4 The member or members who cited the alleged violator shall also, in the same time frame, be in attendance.

21.5 Failure of the alleged violator to appear before the membership within the proscribed time frame shall result in automatic expulsion from the club and loss of membership.

21.6 Failure of the citing member or members to appear within the proscribed time frame shall be just cause for the termination of their club membership and expulsion.

21.7 The members in attendance at the regular monthly meeting shall hear both sides of the allegation, and after due consideration and deliberation, shall vote the disposition of the allegation. The disposition shall be binding upon the cited or citing member or members and the Club's decision shall be final. A 2/3 vote is required for expulsion. The member is to be present, but cannot vote.

21.8 The results of the vote shall be forwarded, by registered mail, to the cited or citing member.

Article 22: Indemnification of Directors, Officers, and Members

22.1 The Club shall, to the extent of its available general liability insurance, indemnify, defend and hold harmless, including the payment of attorney's fees and costs of defense, its present and past Officers, Directors and Members from any and all claims, demands and/or lawsuits for personal injury or property damage arising out of the performance by said officers and/or directors of their duties on behalf of the Club or arising out of the performance on a voluntary basis by any member of tasks engaged in for the benefit of the Club provided such member was acting at the request or direction of the Club's officers or directors.

Article 23: Rights and Liabilities of Members

23.1 The members, including directors and officers, of the Maspenock Rod and Gun Club, Inc. shall have no right, title or interest whatsoever in the Corporation's income, property or assets, nor shall any portion of such income, property or assets be distributed to any member on the dissolution or winding up of said Corporation. Members shall not be personally liable for the debts, liabilities or obligations of the Club. Upon the dissolution of the Corporation, its assets shall be, to the extent allowed by law, transferred and delivered to one or more other corporations or institutions which are non-profit entities and which have the same or substantially similar purposes as this Corporation.

23.2 The said Corporation shall only be dissolved by a majority vote of the current general membership, and in accordance with Chapter 180, Section 11 of the Massachusetts General Laws.

APPENDIX A

All Club Ranges

Rules and Procedures

Adopted November 5, 2012 these rules ensure the safety of shooters, visitors, and neighbors of the Maspenco Rod and Gun Club, Inc. These Rules and procedures supersede any and all prior rules and procedures.

1. All ranges are for members and their accompanied guests.
2. Members shall wear their membership badge.
3. Ranges are open to shooting from 9:00 AM to 9:00 PM. The outdoor rifle and pistol ranges are open during the same period or 1/2 hour after sunset, whichever comes first. (11/5/2012)
4. The Outdoor Ranges will be closed on:
 - a. The days when birds are stocked until 1 pm.
 - b. All day during full course (30 targets) 3D archery shoots.
 - c. Until noon on the days of fishing derbies.
 - d. Or as otherwise decided by the board of directors, where a request and/or conditions require an immediate decision, this may apply to all ranges. (11/5/2012)
 - e. On presented dates to the membership at a monthly meeting for range improvements, sanctioned club shooting events or special requests by outside organizations for firearm training or firearm education events. The membership shall approve of this request for that particular range closure. Private Parties or member requests for other functions do not apply. (11/5/2012)
5. Shooters will designate a range officer (shooting director) from among those present.
6. Keep the firearm pointed down-range when it is uncased.
7. Keep the action open and the firearm unloaded until the range has been cleared for live firing.
8. Keep your finger off of the trigger and outside of the trigger guard until the command "Commence Fire" has been given.
9. No one will handle any firearm whenever the RED safety lights are flashing.
10. The RED safety lights must be flashing whenever anyone is to go forward of the firing line.
11. No one is to go forward of the firing line with a loaded firearm, except for a handgun that is secured in its holster.
12. All firearms must be grounded or benched whenever a "cease-fire" is called.
13. Everyone on the firing line must wear eye and ear protection.

14. All shooting must be done from the firing line, confined to marked lanes, and all shots will be aimed.
15. Shoot only at approved targets. Ground level targets are prohibited. Shooting at wildlife is prohibited. Silhouette shooting will be done ONLY with lead bullets; no full metal jacket ammunition is allowed in this discipline.
16. Do not use alcohol or drugs before or during shooting. Alcoholic beverages are prohibited from the range per Bylaw article 20.
17. Select-fire and full auto firearms are prohibited from the range per Bylaw article 19.
18. Know, understand and follow all range commands.
19. Shotgun patterning/sighting in is permitted.
20. Shooters will police the firing line when they are through shooting, return all target frames to the target shed and place all duds in the dud box.
21. Special Club organized and run shooting events may have additional rules specific for that event only.

Outdoor Pistol Range(s) Rules (4/24/15)

1. Steel Silhouette shooting will be done ONLY with lead bullets; no full metal jacketed or jacketed hollow point ammunition will be allowed in this discipline.
2. Any Firearm specifically chambered in a Pistol caliber may be used on the pistol range.
 - a. Rifles chambered in the following calibers will be permitted on all outdoor pistol ranges.

Calibers Permitted:

 - I. .22,
 - II. .38/.357,
 - III. 9mm,
 - IV. .40,
 - V. .45 ACP,
 - VI. .45 Colt,
 - VII. .44 Special/.44 Magnum,
 - VIII. .454 Casull.

No other rifle calibers are permitted.
3. There will be a fixed static firing line on the covered outdoor pistol range. Presently up to 10 shooters maximum can fire from the static line at once.
4. The firing line on the plinking range is not static; it can move forward or backward as long as all shooters respected the same firing line. The firing line will be represented by the shooter closest to the wood-chip berm.
 - a) When two (2) or more persons are using the range. **One person must be designated as Range Officer.** The first person to arrive at the range

will be the range officer duty, unless otherwise determined by mutual consent and that person will see that all safety rules are followed.

- b) All persons on the range will fire, make the line safe, or move forward only on the command of the range officer.
- c) Before anyone moves forward of the firing line, all firearms on the firing line must be holstered or laid on the table, muzzle pointed down range, slides open, magazines out, cylinders open and empty. **The Range Officer Must Visually Check Each Firearm on the Line** before calling the line safe and giving the command to move forward to change targets.
- d) Loading and unloading of guns must be done only on the firing line.
- e) **Anyone seeing an unsafe condition must declare a cease-fire.**
- f) Every shooter has the personal responsibility to make sure that each bullet fired impacts safely into the wood-chip berm no higher than 5 feet from the ground.

5. The basic rules of firearm safety:

- a) Firearms must be cased or holstered while not shooting.
- b) Loading and unloading firearms will only be conducted at the firing line
- c) Firearms will be cased or holstered before leaving the firing line.
- d) Treat every gun as if it were loaded.
- e) Never let the muzzle cover anything you are not willing to destroy.
- f) Keep your finger off the trigger until your sights are on the target.
- g) Be sure of your target and what is beyond it.

6. Target types will be allowed on any of the outdoor pistol ranges as defined below. All targets must be elevated above the ground plane no higher than 5 feet above the ground, (Maximum). No ground targets will be shot.

- a) **Paper Targets** are permitted. They may be placed at varying distances from the firing line. The current Timber Target Butts may be moved closer to the firing line, but must be returned to the berm base when finished shooting. The minimum distance allowed is 3 feet from the firing line at a height of 5' above the ground plane. All paper target holders must be approved and provided by the club.
- b) **Steel Targets** are permitted. They can be placed no closer than 30' from the firing line. Only commercially available targets will be permitted. Only Lead ammo will be allowed when shooting at steel targets.
- c) Consumable Targets are permitted.
- d) **A Consumable Elevated Platform (CEP)** must be used when shooting consumable targets. The CEP must be erected no closer than 30' from the firing line by using 55 gallon drums and horizontal wood lumber spanning over the top to support the lumber. Shooting at any Consumable target that

is lying on the ground is strictly prohibited.

- e) **Approved Consumable Targets:** Wood Blocks, Plastic Water Jugs, Bowling Pins, Clay Pigeons, Vegetables and/or Fruit, Empty Shotgun Hulls. Tarps MUST be placed under fragmental consumable targets and all debris must be collected and placed in the club dumpster after shooting. The entire range area MUST be policed of all waste and properly disposed of in the club dumpster.
 - f) **Un-Approved Consumable Targets:** Explosives of any kind, Glass, Steel or Aluminum Cans, Automotive Parts, Hazardous Material Containers, Containers under pressure, Household Appliances or Equipment, Plumbing Fixtures.
7. In case of an emergency contact the Milford Police Department at 508-473-1113 or Milford Fire Department at 508-473-2256.
8. Any person allegedly in violation of these rules shall be required to meet with the board of directors per By-Law Article 21.
- a) The board of directors may exercise discretion, by a majority vote, and meet directly with all parties involved prior to evoking Article 21.2. After meeting with all parties if a member is found in violation of these rules, the member will be served with a 30 day suspension on his/her first offense. All club privileges will be suspended for a period of 30 days from the board of director's ruling.
 - b) If the individual is brought before the board of directors to explain a violation again, and it is determined that that individual is in violation a second time, the offending member shall have his/her membership from the club suspended for a period of 90 days by a majority vote of the board of directors.
9. Club members must sign in using their membership number or name in the sign in book before using that particular outdoor range, and must display their club button or membership card at all times while on range.

These are the **minimum commands** that will be used by the range officer (shooting director) whenever more than one shooter is present:

1. **"The firing line is no longer safe!"** The RED safety lights should be extinguished at this time. Shooters may load their firearms and await further commands.
2. **"Is the firing line ready?"** Shooters indicate their status to the range officer (shooting director).
3. **"Commence fire!"** Declares the range open for live fire.
4. **"Cease fire!"** All shooters will ***IMMEDIATELY*** stop shooting, and ground or bench their firearm.
5. **"Make your guns safe!"** All shooters will open the action and remove all ammunition from their guns.
6. **"The firing line is now safe!"** The RED safety lights should be lighted at this time. Shooters may move forward of the firing line to police the area, and retrieve their targets.

DEFINITIONS

Action	The group of parts that load, fire, and unload the firearm.
Aim	To purposely align the firearm's sights with the target.
Approved Targets	Paper targets mounted on target frames; steel silhouettes posted directly at the 100 yard target butts. Bottles, cans, rocks, and other such items are prohibited.
Dud	Any cartridge that does not discharge after being struck by the firing pin.
Firearm	The generic term encompassing all categories of handguns, rifles and shotguns, whether conventional cartridge arms or black powder arms.
Firing Line	The red painted line towards the front edge of the concrete pad.
Police	Pick up trash, brass, hulls, and targets and deposit them in the provided receptacles.
Range Officer (Shooting Director)	Any individual that calls range commands while monitoring the progress of the shooting.
Select-fire/Full-auto	Any firearm capable of firing more than one round with a single pull of the trigger.

APPENDIX B – STANDING RULES

Directors

1. At the annual meeting, the two (2) candidates with the highest vote-count for the Board of Directors shall serve for a two (2) year term.
2. A director is allowed to spend \$75.00 at his/her discretion, but directors may not pool their money. (1990)

Indoor Pistol Range

1. On the indoor range, on firing points 6 through 10, only .22 short, .22 long, and .22 long rifle calibers (rimfire) ammunition may be used. .177 caliber lead air gun pellets maybe used providing that the "rebound barrier" is in place. Use of .22 magnum rimfire caliber and .17 Hornady Magnum Rimfire calibers, and all centerfire ammunition, **IS PROHIBITED**. No caliber larger than .22LR may be used on the indoor range. (12/19/2016)
2. On the indoor range, on firing points 1 through 5, only .177 caliber lead Air Gun pellets may be used. Use of BB's or any other ammunition is prohibited. (12/19/2016)
3. On the indoor range, firing points 1 & 2 may be used for archery, provided that the air gun backstop door is open and the red warning lights are illuminated. During archery shooting, air gun shooters on firing points 3 through 5 must call a "cease fire" when an archer requests to retrieve his arrows from the target butts. (12/19/2016)
4. On the indoor range, on firing points 6 through 10, air guns and rimfire guns **MAY NOT** be used at the same time. (12/19/2016)

Trap Range

1. Unless shooting 'Doubles', all shotguns are to be fired single-shot.
2. The trap range officer-of-the-day will be allowed a free round of trap on the day he/she works the range. (06/03/1992)

Hunting

1. On the day that birds are released, dogs will be allowed on Club property between 10 AM and 1 PM. (11/29/2004)
2. No hunting before sunrise or after sunset.
3. Hunter orange must be worn with current membership pins visible.
4. No person is to act in such a way that shows a willful disregard for the safety of other hunters or spectators.

Archery

1. On the day of the 3D shoots, all ranges will be closed all day, including the pistol range. (04/07/1993)

Pond

1. Members and immediate family only (defined as spouse, children and grandchildren). A Massachusetts's license is required for anyone 15 years or older.
2. Bag Limits:
 - 4 trout per membership per day.
 - 8 trout per membership per week.
3. Shore fishing only. No boats, flotation or waders allowed.
4. One (1) rod, hook or lure per person.
5. All trout are to be kept as caught. No gutting or beheading at pond. No chumming. Massachusetts's law on bait use must be followed.
6. Bait containers, food and beverage containers are to be carried out or disposed of in the receptacles provided.
7. All club rules must be respected.
8. Validation of membership must be shown.

Membership

1. New members voted into the club between October and December have their dues covered for the following year.
2. You must be a club member for one (1) year before you may run for office.
3. A former club member may rejoin without a waiting period, but must still pay the initiation fee. (05/06/1991)
4. All prospective members must have a safety & Club rules review of the Rifle Range, Outdoor Pistol Range, Trap Range and Indoor Pistol Range. The review must be conducted by a current member of the Club who has been approved for the review by the Board of Directors. The review will be conducted on the same night that the prospective member is voted upon. (8/29/2011)
5. While a member is in the Armed Services, his/her dues will be waived.
6. While a member is attending a college or University on a full-time basis, his/her dues will be waived. Eligibility requires proof of attendance (Transcripts or current ID) be presented to the financial secretary.
7. The application fee shall be waived for new applicants that are 65 years or older.

Junior Club Membership (2011)

1. Applicant must be twelve (12) years old.
2. Dues will be \$ 10.00 per year.
3. Applicant must be sponsored by a member in good standing.
4. Applicant must have permission of Parent or Guardian.
5. There will be no initiation fee when junior member becomes full member.
6. A junior member can be voted in with no waiting period.
7. A junior member between the ages of 15 and 17 must work three (3) functions per year.
8. A junior member may attend meetings but shall not be able to vote.
9. A junior member will receive a membership card with sponsor's name on it and card must after one (1) year of membership and must be fifteen (15) years old.
10. A member will receive membership card with sponsor's name on it and card must be on his or her person when on club property.
11. A junior member will receive an outdoor message newspaper as long as no one else in the family receives one.
12. A junior member may not bring any guests to club.
13. A junior member may not use any firearm without a member in good standing present.
14. Any violation of these rules will result in termination from club.

Junior Rifle Program Including Club Membership (2011)

1. Applicant must be twelve (12) years old.
2. A \$ 50.00 registration fee per year shall be applied to defray the cost of consumables for that calendar year.
3. A junior may participate in the Junior Rifle program without becoming a junior club member. This junior will be subject to a 'Pay for Use' fee each night he/ she attends the program. These fees will be \$ 5.00 per night for Small-Bore Rifle and \$ 3.00 per night for Air Rifle. Juniors may not bring their own ammunition and targets to shoot to avoid program fees.
4. All rules inclusive of 3 thru 14 under Junior Club Membership shall apply.

BAR

1. No firearms will be allowed at the bar.
2. Standard hours of operation for the Member bar are:
 - Sunday: Noon to 6:00 PM.
 - Wednesday: 6:00 PM to 11:00 PM.
 - Meeting nights: after meeting and until 11:00 PM.
3. The bar manager has hiring and firing authority over bartenders, and makes decisions on his own without consulting the directors. (03/12/1990)
4. Bartenders may receive an hourly wage, rate to be approved by the Board of Directors, for hours worked when the bar is open to the membership during the standard hours of operation or when asked to work the bar during a private function. (05/2009)
5. All tips received by the bar during the standard hours of operation and private functions may be kept by the bartender or donated to the club's general fund for the "good-of-the-club".
6. Check cashing at the bar is limited to \$50.00. (06/12/1989)
7. There will be a two (2) beer limit at last call. At closing time, the cooler will be locked and not re-opened. (05/09/1994)

Functions

1. Parties cannot start before 4:00 pm on any day, however, earlier set-up is allowed. (11/5/2012)
2. No graduation parties are allowed.
3. Only six (6) tickets to a Club function will be issued to a member without payment received.
4. At the discretion of the Board of Directors, a police officer may be required at a private party. The person renting the facility must pay for this detail one (1) week in advance of the function, by bank check or cash. (11/06/1991)
5. As authorized by the Board of Directors, \$100.00 will be paid to whoever cleans up after the party. If a Club committee does the cleaning, the payment will be

credited to said committee's use. No cash will be given to the committee.

(10/07/1992)

6. The kitchen may not be used during private parties unless the Club is supplying the food.

Hall/ Pavilion rental process:

1. A member or non-member must request date of availability from the entertainment chairman. (11/5/2012)
2. Payments are made in full to secure the rental, are payable to Maspenock Rod and Gun Club, and submitted to the entertainment chairman to be deposited by the treasurer. (11/5/2012)
3. The hall and pavilion shall not be rented by a member or non-member prior to 4:00 pm on any day. Set-up for the function may occur prior to the event start time, however all ranges will remain open to the club membership up until 4:00 pm. (11/5/2012)

Hall rental fee will be:

1. Member: \$125.00 and \$25.00 returned to the member if the hall is cleaned.
2. Non-member: \$300.00 with one bartender, \$275.00 without bartender. (3/2013)
3. As ruled by the Milford Board of Selectmen, smoking shall not be allowed at private parties. (02/2001)

Miscellaneous

1. Any request for appropriation of moneys must be either entered in the agenda book, or, discussed with the Directors at the Directors' meeting prior to the regular monthly meeting.
2. Annual Budget: The Treasurer shall be required to provide an annual budget for Revenues, Expenses, and Capital Expenditures to the Board of Directors for their review and approval by the January Board of Directors meeting for the current fiscal year. The Directors will use the budget as a guideline when evaluating appropriations for monies. (6/28/2010)
3. Maintaining a Restricted Savings Balance: A minimum balance of \$50,000 will be maintained by the Treasurer as a long term investment. The monies can be used only for emergency expenses approved by both the Board of Directors by 2/3 majority vote and the membership by 2/3 majority vote. (6/28/2010)
4. Appropriations over \$2,500: Any requests for appropriations of monies over \$2,500 require a written proposal to the Board of Directors prior to the directors meeting. In addition, a written copy of the proposal will be provided to the membership at the regular monthly meeting prior to the vote to approve the appropriation. (6/28/2010)

5. Entries in the agenda book will only be discussed at the Directors' meeting if the originator is present.
6. No individuals may bring alcoholic beverages onto club property during the bar's business hours. (07/09/1990)
7. No tables and/or chairs will be loaned to anyone. (05/10/1993)
8. No kitchen equipment will be loaned to anyone.
9. Persons must be at least 15 years old to fish at adult derby. (05/03/95)
10. No drinking during meetings. (01/1996)
11. The card reader will be changed on January 1 of each year. Times will be ON at 7:00 AM and OFF at 9:00 PM. (01/1997)
12. No smoking during meetings. (01/1997)
13. The regular monthly meeting, if cancelled, will be rescheduled to the following Monday. (04/1997)
14. Smoking is prohibited during regular monthly meetings. (02/1998)
- 15.1 The Treasurer shall upon proper resolution approved by the General Membership, pay all indebtedness of the club properly incurred for maintenance and operations. The Treasurer is empowered to pay all bills approved by the club or when due. (02/23/2015)
- 15.2 The chairperson of any committee must not spend or commit to spend in excess of their respective annual approved budget. Any expenditure in excess of the annual budget must be approved by the Board of Directors **or** the General Membership with a majority vote and subject to budgetary constraints. (02/23/2015)
- 15.3 The chairperson of any committee holding self-funded discretionary accounts must not spend or commit to spend in excess of Seven Hundred dollars (\$700) per month (non-cumulative). Any expenditure over Seven Hundred dollars (\$700) must be approved by the Board of Directors **or** the General Membership with a majority vote. All committees shall render and present monthly reports, in writing, to the General Membership. Monthly reports shall include a financial statement of receipts and expenditures. (02/23/2015)